

COURSES

Literary Braille Refresher Course for Teachers and Transcribers, Revised, 3rd Edition

This course was developed to assist teachers and school transcribers in preparing for state or national competency tests. It is also a useful tool for transcribers and proofreaders who wish to sharpen their braille skills. The course materials have been used in formal review courses as well as by individuals in a self-paced setting. The course includes review and concise summaries of the rules, practice exercises to braille (with answers), braille pages to be proofread, and a section of reference information.

Print price, \$50.00

NBA Braille Formats Course, 2nd Edition, 2008

Designed as a self-study course, the NBA Braille Formats Course presents the standardized formats required for the transcription of educational materials (textbooks and ancillary materials). The materials include sample pages from textbooks, references to the Braille Formats code, and exercises for formatting those pages. A mini-book is also included for practice prior to taking the certification examination. The Quick Reference Manual is recommended for this course.

Print price, \$100.00

Braille price, \$100.00

NBA Online Braille Transcribing Course

This course is for beginning transcribers and offers support as the student proceeds through the National Library Services (NLS) lessons and manuscript for certification. Free specialized braille software is used using a standard computer, lessons are submitted by email. Each student is assigned a "braille buddy" who provides feedback on the lessons and technical support. The minimum time commitment for study and work on lessons is 1/2 hour each day. Upon completion of the lessons, the student submits to NLS a braille manuscript which is evaluated for certification. To read more information about the certification process, go to <http://www.loc.gov/nls/bds/index.html>. There is no cost for this course. For more information on participating in the course, contact Linda Horton (lindahorto@cs.com).

BRaille FORMATS CERTIFICATION EXAMINATION

Formal recognition as a braille textbook transcriber assures those who contract for braille transcriptions that the transcriber hired has a clear knowledge of the rules for transcribing educational materials. This recognition also assures Departments of Education that those they hire to work with students with visual impairments will be able to teach their students how to use the format of braille educational materials to enable them to understand the content in the most efficient manner.

The texts required to take the test are *Braille Formats: Principles of Print to Braille Transcription, 1997*, and the *NBA Quick Reference Manual*. Submission and success in completing the test are required in order to receive the following certificate from the National Braille Association.

Certification as a Braille Textbook Transcriber

Print Price: \$175.00

BRaille REFERENCE MATERIAL

The Braille Enthusiast's Dictionary

Koenig, A. & Holbrook, C.; Scalars Publishing, 1995, Germantown, TN.

Braille price, \$284.00.

Guidelines for Mathematical Diagrams, 1983

Includes Number Lines Addendum (1990), published by Braille Authority of North America.

Print price, \$44.00

Braille price, \$56.40

Interim Manual for Foreign Language Braille Transcribing, 2002

Designed to provide guidelines for transcribing foreign language materials and is based on the Braille Authority of North America's publication, *Braille Formats: Principles of Print to Braille Transcription, 1997*.

Print price to members, \$32.00; nonmembers, \$48.00

Braille price to members, \$65.00; nonmembers, \$100.00

Print Music Symbols in Tactile Graphics

In one volume.

Braille price, \$10.75

Quick Reference Manual

Designed to accompany the Braille Authority of North America's publication, *Braille Formats: Principles of Print to Braille Transcription 1997*. This guide contains more than 100 print and simulated braille examples with clearly written commentary for each example. References to many of the rules found in *Braille Formats* are included. The *Quick Reference Manual* is intended to supplement *Braille Formats*.

Print price to members, \$40.00; nonmembers, \$60.00

Braille price to members, \$50.00; nonmembers, \$75.00

TAPE RECORDING

NBA Tape Recording Manual, Third Edition, 1979

Covers recording technique, format and usage. Contains an extensive reference section of signs, symbols and abbreviations. Pages 16-23—Illustrations, diagrams and maps—have been posted on the web site of the World Wide Web Consortium: <http://www.w3.org/2000/08/nba-manual>.

For addresses within the United States, print available from Reference Section, NLS, no charge.*

For addresses outside the United States, print available from NBA.
Print Price to members, \$16.00; nonmembers, \$24.00

Braille available from NBA.

Braille Price to members, \$65.00; nonmembers, \$96.00

NBA Tape Recording Lessons, Second Edition, 1991

The Lessons consist of material to provide practice for new narrators in the format and usages recommended in the *NBA Tape Recording Manual, Third Edition*.

For addresses within the United States, available from Reference Section, NLS, no charge.*

For addresses outside the United States, print available from NBA.
Print Price to members, \$16.00; nonmembers, \$24.00

TRANSLATION SOFTWARE PROGRAMS

Pokadot 8.0 (2006)

Six-key, direct-entry computer program by Len Dozier for IBM and most compatible systems and *BrlProof-2000*, a back translation proofreading program for Windows. Available on CD-ROM from National Braille Association. The disk contains both Pokadot 8.0 and BrlProof-2000. This software may also be downloaded for free from <http://www.braille-pokadot.com>.

Price, \$5.00

WORKSHOP REPRINTS

Workshop materials available from National Braille Association have been edited and corrected following the meetings at which they were presented. Prices are based on the cost of the reprints and may change without notice. NBA members and organizations which subscribe to the *NBA Bulletin* may purchase a single copy of any item at the member price. Additional copies of the same item may be purchased at the nonmember price.

* Some manuals and guidelines are available free of charge through the National Library Service of the Library of Congress to certified transcribers who are U.S. citizens, and must be ordered from NLS. These items are identified with an asterisk (*). The section responsible for the distribution of each manual is indicated following its description.

COMPUTER-ASSISTED TRANSCRIPTION

Ten Neat Things to Learn How To Do In Braille2000

Written by Joanna E. Venneri, 2005

This publication gives a user some easy tips for more effectively using Braille2000 to do print-to-braille transcription.

Print price to members, \$37.44; nonmembers, \$46.80

Braille price to members, \$37.44; nonmembers, \$46.80

COMPUTER BRAILLE CODE

Applications of the Computer Braille Code, 1991

Print price to members, \$10.60; nonmembers, \$15.90

Braille price to members, \$10.60; nonmembers, \$15.90

Introduction to the Computer Braille Code, 1993

Print price to members, \$19.80; nonmembers, \$29.70

Once in a Blue Moon!, 1994

Please note that the Computer Braille Code(CBC) information contained in this workshop is accurate, but the non-CBC information may be outdated.

Print price to members, \$12.80; nonmembers, \$19.20

To CBC Or Not to CBC?, 1993

Please note that the Computer Braille Code(CBC) information contained in this workshop is accurate, but the non-CBC information may be outdated.

Print price to members, \$13.60; nonmembers, \$20.40

Braille price to members, \$13.60; nonmembers, \$20.40

Transcribing Computer Notation, 1992

Please note that the Computer Braille Code(CBC) information contained in this workshop is accurate, but the non-CBC information may be outdated.

Print price to members, \$18.80; nonmembers, \$28.20

Braille price to members, \$18.80; nonmembers, \$28.20

LARGE TYPE

The NBA Manual for Large Type Transcribing

Print price to members, \$21.80; nonmembers, \$32.70

Suggestions for Producing Large Print Materials

Print brochure, no charge

LITERARY BRAILLE

Finding Your Way Through English Braille American Edition, 2000

Print price to members, \$10.00; nonmembers, \$15.00

Braille price to members, \$10.00; nonmembers, \$15.00

Focus On Sharing Teaching Materials and Techniques, 2003

Print price to members, \$22.50; nonmembers, \$33.75

How Good Is Your Proofreading?, 2000

Print price to members, \$14.00; nonmembers, \$21.00

Braille price to members, \$14.00; nonmembers, \$21.00

Inspiration! Braille Religious Materials, 1998

(see companion publication under Music Braille)

Print price to members, \$16.00; nonmembers, \$24.00

Braille price to members, \$16.00; nonmembers, \$24.00

Literary Braille 4-pac, 1997

(includes *I Can't Find the Answer In My Literary Braille Manual!*, 1993; *The Daunting Dilemmas of Literary Braille*, 1994; *Literary Braille Revue*, 1996; *Come Back to Basics*, 1997)

Print price to members, \$20.60; nonmembers, \$30.90

The braille editions are as follows:

The Daunting Dilemmas of Literary Braille, 1994

Braille price to members, \$20.60; nonmembers, \$30.90

Literary Braille Revue, 1996

Braille price to members, \$20.60; nonmembers, \$30.90

Come Back to Basics, 1997

Braille price to members, \$20.60; nonmembers, \$30.90

Literary Braille Quizzes, 1995

Print price to members, \$11.80; nonmembers, \$17.70

Braille price to members, \$11.80; nonmembers, \$17.70

LITERARY BRAILLE, CONTINUED

Tackling Instruction and User Manuals, 2000

Print price to members, \$20.00; nonmembers, \$30.00

Braille price to members, \$20.00; nonmembers, \$30.00

Teaching Literary Braille In This Day and Age, 1999

Print price to members, \$30.80; nonmembers, \$46.20

Unusual Requests Revisited, 2001

Print price to members, \$15.00; nonmembers, \$22.50

Braille price to members, \$15.00; nonmembers, \$22.50

MATHEMATICS BRAILLE

Abbreviations, 1999

Updated 2008

Consolidation of the rules concerning abbreviations provided in the Nemeth Code, sections 49-54, with examples and commentary.

Print price to members, \$12.00; nonmembers, \$18.00

Braille price to members, \$12.00; nonmembers, \$18.00

Basic Nemeth Code Concepts, 1995

Examples from mathematics texts at differing levels of difficulty which demonstrate basic concepts of the Nemeth Code, such as: use of the English letter indicator, simple and complex fractions, binomials, enclosed lists, abbreviations, shapes, non-use of contractions, etc.

Print price to members, \$12.00; nonmembers, \$18.00

Braille price to members, \$12.00; nonmembers, \$18.00

Business Mathematics, 1998

Application of the rules of *Nemeth Code* and *Braille Formats, Principles of Print to Braille Transcription* to mathematics courses such as Business Mathematics, Consumer Mathematics, or Life Skills Mathematics, with examples and suggestions for transcribing this print into braille so that the braille reader has the same information available to the print reader. Braille users are encouraged to purchase a print copy to accompany the braille edition which consists of embossed examples only.

Print price to members, \$16.20; nonmembers, \$24.30

Braille price to members, \$16.20; nonmembers, \$24.30

Chemistry Update, 1998

A presentation of the rules of the Chemistry Code as applied to examples of chemical notation, noting differences from the Nemeth Code.

Print price to members, \$15.60; nonmembers, \$23.40

Braille price to members, \$15.60; nonmembers, \$23.40

MATHEMATICS BRAILLE, CONTINUED

Divide and Conquer, 1991

Updated 2009

Examples and commentary on the correct division of mathematical expressions between braille lines, based on the priority list of Nemeth Code Rule XXV §195e and the margins for displayed expressions, Rule XXV §190-191.

Print price to members, \$11.60; nonmembers, \$17.40

Braille price to members, \$11.60; nonmembers, \$17.40

Elementary Mathematics—K-3

Written by Mary Archer

Updated 2009

Examples, commentary and graphics for early grades Nemeth transcription based on the rules of the *Nemeth Code; Braille Formats, Principles of Print to Braille Transcription*; and the proposed *Tactile Graphics Guidelines* requirements for grades K–3.

Print price to members, \$23.02; nonmembers, \$34.53

Elementary Mathematics—4-6

Written by Mary Archer

Updated 2009

Formatting and graphic examples from mathematics texts for grades 4-6. Graphics examples are based on the proposed *Tactile Graphics Guidelines*.

Print price to members, \$23.08; nonmembers, \$34.62

Formatting and Graphic Challenges in a Modern Algebra Text

Written by Dorothy Worthington, 2006

Examination of the formatting and notation transcription of sample pages from current algebra textbooks, including examples of tactile graphic drawings required in such books.

Print price to members, \$38.80; nonmembers, \$58.20

MATHEMATICS BRAILLE, CONTINUED

Grouping Signs, 1992

Illustration of situations involving grouping signs, citing Rule XVIII, the definition and use of grouping signs, and other sections of the Code which govern the presentation of material enclosed within or in contact with grouping signs.

Print price to members, \$9.20; nonmembers, \$13.80

Braille price to members, \$9.20; nonmembers, \$13.80

Labeled Statements and Formal Proofs, 1993

Demonstration of the transcription of labeled statements and formal proofs. The format provisions of the Code have been applied to a variety of formats found in print.

Print price to members, \$14.00; nonmembers, \$21.00

Braille price to members, \$14.00; nonmembers, \$21.00

Nemeth Advanced, 1987

Demonstration of the transcription of material from upper-level mathematics texts following the rules of the Nemeth Braille Code for Mathematics and Science Notation. Includes modifiers, displayed material, enlarged grouping signs, division of expressions, matrices, synthetic division, and more.

Print price to members, \$10.60; nonmembers, \$15.90

Braille price to members, \$10.60; nonmembers, \$15.90

Spatial Arrangements

Written by Conchita Gilbertson, 1991

Updated 2007

Suggested solutions for the presentation of material that is arranged on two or more related lines for the purpose of computation or data manipulation.

15 print and 17 braille pages

Print price to members, \$16.00; nonmembers, \$24.00

Statistical Data Representation, 2007

Print price to members, \$16.34; nonmembers, \$24.51

MATHEMATICS BRAILLE, CONTINUED

Superscripts, Subscripts and Modified Expressions, 1996

Updated 2009

Examples, commentary, and clarification of the Nemeth rules (Rule XIII) regarding superscripts and subscripts, along with an extensive examination of the construction of modified expressions according to the 5-step rule of Section 86. Some discussion about the division of mathematical expressions between braille lines is also included.

Print price to members, \$10.80; nonmembers, \$16.20

Braille price to members, \$10.80; nonmembers, \$16.20

Tables in Technical Material, 2004

Updated 2009

Presentation of format for tables found in technical material based on the rules of Braille Formats, Principles of Print to Braille Transcription, noting differences required by the application of the Nemeth Code.

Print price to members, \$17.70; nonmembers, \$26.55

Braille price to members, \$17.70; nonmembers, \$26.55

MUSIC BRAILLE

An Introduction to Braille Music, 1999

Print price to members, \$12.00; nonmembers, \$18.00

Braille price to members, \$12.00; nonmembers, \$18.00

Handbook for Braille Music Transcribers, 2010, 3rd Edition

Print price to members, \$18.00; nonmembers, \$27.00

Inspiration! Brailleing the Texts of Hymns and Songbooks, 1998

(see companion publication under Literary Braille)

Print price to members, \$9.40; nonmembers, \$14.10

Braille price to members, \$9.40; nonmembers, \$14.10

Music Braille Formats, 2007

Print price to members, \$13.40; nonmembers, \$20.10

Percussion

Print price to members, \$24.48; nonmembers, \$36.72

Transcribing Classical Guitar Music

Written by Christina Davidson and Richard Taesch

Print price to members, \$25.08; nonmembers, \$37.62

Transcribing Music for Bowed String Instruments

Print price to members, \$23.88; nonmembers, \$35.82

Transcribing Music Theory Textbooks

Written by Heidi Lehmann

Print price to members, \$25.44; nonmembers, \$38.16

TACTILE GRAPHICS

Analyzing Print Diagrams, 2005

Print price to members, \$15.08; nonmembers, \$22.62

A Mixed Bag, 1997

Print price to members, \$33.20; nonmembers, \$49.80

Have Tracing Wheel, Will Travel!, 1995

Print price to members, \$20.80; nonmembers, \$31.20

No Mystery Here! Teaching Tactile Graphics to Elementary School Children, 2001

Print price to members, \$38.00; nonmembers, \$57.00

Tactile Graphics 101, Basics for Decision-making, 2001

Print price to members, \$64.00; nonmembers, \$96.00

Tactile Graphics in Textbook Format Braille Code: Bar, Circle, Line Graphs, 1998

Print price to members, \$20.80; nonmembers, \$31.20

TEXTBOOK FORMAT

The ABCs of Braille Formats, 1998

Based on *Braille Formats: Principles of Print to Braille Transcription, 1997*. Presents the new standards for print-to-braille formats to be used to transcribe textbooks and a wide variety of print materials for all grades and levels.

Print price to members, \$44.00; nonmembers, \$66.00

Braille price to members, \$44.00; nonmembers, \$66.00

Beginnings and Endings, 1999

Print and simulated braille examples of formatting and presenting unnumbered, Roman, and Arabic pages found at the beginning of textbooks.

Print price to members, \$15.40; nonmembers, \$23.10

Braille price to members, \$15.40; nonmembers, \$23.10

How Do You Know—Lists, Columns, Tables, Displayed?, 2000

Print price to members, \$14.00; nonmembers, \$21.00

Braille price to members, \$14.00; nonmembers, \$21.00

How Many Words Is A Picture Worth?

Print price to members, \$32.00; nonmembers, \$48.00

Braille price to members, \$32.00; nonmembers, \$48.00

Lists and Columned Materials, 1996

Contains a variety of examples from textbooks illustrating the rules for lists and columned material. Simulated braille with commentary is shown for the examples. Rules citations are given.

Print price to members, \$13.60; nonmembers, \$20.40

Braille price to members, \$13.60; nonmembers, \$20.40

Making Structuring Decisions, 2001

Print price to members, \$52.00; nonmembers, \$78.00

Braille price to members, \$52.00; nonmembers, \$78.00

Poetry and Librettos, 2003

Print price to members, \$18.00; nonmembers, \$27.00

TEXTBOOK FORMAT, CONTINUED

Postscripts, 1995

Composed of a variety of items found in the back of textbooks. Various glossaries, dictionaries, indexes, thesauruses, and acknowledgments are shown in simulated braille with line-by-line commentary. Rules are given which conform to the BANA publication, *Braille Formats: Principles of Print to Braille Transcriptions, 1997*.

Print price to members, \$13.60; nonmembers, \$20.40

Braille price to members, \$13.60; nonmembers, \$20.40

Puzzles, Word Games, and Codes, 2006

Print price to members, \$16.40; nonmembers, \$25.20

So, What is a Good TN?, 2005

Discusses good and not so good practices for creating transcriber's notes.

Print price to members, \$13.00; nonmembers, \$19.50

Tables, A Creative Challenge, 2005

Print price to members, \$18.00; nonmembers, \$27.00

Taking The Stress Out Of Diacritics, 2005

Print price to members, \$13.00; nonmembers, \$19.50

Workbooks, 2001

Print price to members, \$16.00; nonmembers, \$24.00

Braille price to members, \$16.00; nonmembers, \$24.00

TRANSCRIBER AND EDUCATOR SERVICES

Employment Opportunities for Transcribers, 2003

(Or how to make a living doing something you love!) This workshop deals with home-based as well as outside the home business opportunities. Learn how to subcontract with an agency, start a small business, seek employment in your local school districts, state agencies, or find opportunities to teach braille.

Print price to members, \$15.00; nonmembers, \$22.50

How to Operate a Braille Production Center, 1995 (Updated 2003)

This workshop is an overview of every aspect of braille transcription, duplication, inventory, enlisting volunteer services, invoicing and so much more!

Print price to members, \$19.00; nonmembers, \$28.50
